



Hangzhou International School

杭州国际学校

2020-2021 Tuition and Fees

SUMMARY OF FEES AND CONDITIONS

School fees for the 2020-2021 school year include daily lunch at school (full day students) and one "startup" set of the school uniform. For Upper School students (grades 6-12), compulsory program trip fees are included. Beginning with the 2020-21 school year, parents of HIS Upper School students are responsible to provide a recent model Apple laptop for dedicated use by their student at school on a daily basis.

APPLICATION FEE **RMB 2,000**

The application fee is non-refundable and payable when the student's application is completed and submitted to the school for consideration. This fee is not applicable to other school fees but is valid for up to one academic year beyond the submitted application date.

SEAT GUARANTEE DEPOSIT

RMB 20,000

Upon acceptance to HIS, this deposit (which is applicable to the first semester or annual fee) will secure a seat until the June 1, 2020 tuition payment deadline. The seat guarantee deposit is due for all returning families by April 17, 2020 and is due within ten working days of the offer of enrollment for new families. Once the due date has passed, a seat may be offered to other students in the wait-pool. A refund of the seat guarantee fee will not be granted if the parent/guardian withdraws their child/ren from school, or if he/she is withdrawn due to academic, medical or behavioral concerns that inhibit their ability to function in the regular school environment.

2020-2021 TUITION FEE STRUCTURE

GRADE	ANNUAL PAYMENT (Due Date: June 01, 2020)	SEMESTER 1 PAYMENT (August-December) (Due Date: June 01, 2020)	SEMESTER 2 PAYMENT (January-June) (Due Date: Dec 01, 2020)
Early Years 1 (half day)	RMB 130,000	RMB 67,500	RMB 67,500
Early Years 1 (full day), Early Years 2 and Pre- Kindergarten	RMB 160,000	RMB 82,500	RMB 82,500
Kindergarten – Grade 5	RMB 195,000	RMB 100,000	RMB 100,000
Grade 6-12	RMB 212,500	RMB 108,750	RMB 108,750

CAPITAL FEE (NON-REFUNDABLE)

RMB 20,000

The capital fee provides the needed funds for ongoing school facility enhancements, such as major renovations, building maintenance, equipment and other projects aimed at school improvement. It is a one-time **non-refundable** fee paid upon admission for all newly enrolled students to HIS.

BUS TRANSPORTATION FEES

Transportation is arranged for school hours of 8:00 a.m. – 3:00 p.m. based on the following rates:

ANNUAL PAYMENT	SEMESTER PAYMENT
RMB 15,000	RMB 8,000

TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES (TESOL) FEE

RMB 12,500

The one-time non-refundable TESOL fee is over and above the standard tuition fee and is compulsory for all students, grades 1-10, whose native language is not English or who have been referred for additional language assessment and/or support. The fee must be paid in full upon enrollment.

EXAM FEES

It is the responsibility of the parents to cover external exam costs (i.e. SAT, PSAT 8/9, ACT, and IB) as these exams are not part of high school graduation requirements.

PAYMENT OF IB DIPLOMA PROGRAMME EXAMINATION FEES (GRADE 12 STUDENTS ONLY) **RMB 7,500**

As most HIS Grade 12 students will register in all IB Diploma Programme subjects, parents may prepay the costs for IB examinations directly at the office. The fee includes candidate registration, subject examination costs, shipping/handling, and administration.

SIBLING DISCOUNT

A 5% reduction on the total annual tuition fee is applied to any family enrolling three or more siblings.

PAYMENT OF FEES

If payment is made by USD check, please use the USD exchange rate at the time of payment and add US\$50 to the total amount to cover bank clearance charges. **If the payment is made by wire transfer, any bank charge will be the responsibility of the payer.** Regardless of payment option, all fees must be settled before the student begins class. Teachers must have a minimum of three days' notice before student attendance.

REFUND POLICY

1. If a student withdraws for the following school year and notifies the school (in writing) by *April 17, 2020*, HIS will refund the full tuition amount and seat guarantee amount paid.
2. If a student withdraws before the start of the first semester and notifies the school (in writing) by *July 31, 2020*, HIS will refund the semester or annual payment made after deducting RMB 20,000 seat guarantee.
3. If a student withdraws before the start of the first semester but notifies (in writing) the school after *July 31, 2020*, HIS will refund the semester after deducting RMB 30,000.
4. If a student withdraws after the start of the first semester, gives notification (in writing) of withdrawal by *December 1, 2020* and does not attend any days of school in semester two, HIS will refund the annual payment made minus the semester fee, as listed above.
5. If notification (in writing) of withdrawal is made after *December 1, 2020*, but before the start of the second semester, HIS will refund the annual payment made minus the semester fee and an additional RMB 20,000.
6. *Once a semester is underway*, no refund for that semester is possible, regardless of whether the student has attended classes or not.
7. Refunds will not be offered to students who are dismissed from school for academic or behavioral misconduct, or to students who have not disclosed learning issues which HIS cannot address
8. School fees are not transferable.
9. Refunds are processed after the student's last day of attendance, once the return of school materials has been verified.
10. Refunds will be transferred to the party making the fee payments within 30 working days.

METHODS OF PAYMENT

1. Fees may be paid by bank transfer* (see further instructions below).
2. Fees may be paid by check, in RMB or US dollars (according to the daily rate of exchange).
3. Fees may be paid in RMB cash. We regret that HIS is not able to accept US dollar or any other currency cash payments.

SCHOOL BANK DETAILS

Transfers from outside of China: (In USD*)

Industrial and Commercial Bank of China Shanghai Branch

670 Huang Jin Cheng Dao, Shanghai, China

Hangzhou International School

Account: 1001310909148001371

Swift Code: ICBKCNBJSHI

(*According to the exchange rate the day of the transaction)

Transfers from within China: (In RMB)

Industrial and Commercial Bank of China Shanghai Branch

中国工商银行上海黄金城道支行

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杭州国际学校

Account: 1001310919000039141

Required if choosing Wire Transfer Payment Option

Because wire transfers often pass through several intermediate banks before they are deposited into the HIS account, the process may take several days to reach the HIS account. It is often difficult and/or impossible to determine the student or family making the payment from the bank notice of deposit.

To ensure that your payment through wire transfer is properly credited, please email a copy of your bank receipt to payment@his-china.org, or fax to 86 (571) 86690044. Please write your child's name, and grade in the subject line of the email.